



2020 PROCUREMENT PLAN

CORPORATE AFFAIRS COMMISSION

(Established under the Companies and allied matters Act no. 1 1990)

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PROCUREMENT PLAN- GOODS 2020

FIRST QUARTER

S/N	PROJECT DESCRIPTION	PACKAGE NO.	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
1.	PROCUREMENT OF DESPATCH ENVELOPES	011/G/20	2,460,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	11/02/20	04/03/20	25/03/20	04/04/20	NA	2,460,000.00	16/04/20	2 WEEKS	POST
2.	PRINTING & SUPPLY OF CERTIFICATES	07/G/20	96,600,000.00	DIRECT METHOD	N/A	MINISTERIAL TENDERS BOARD	N/A	04/02/20	04/03/20	25/03/20	04/04/20	N/A	96,600,000.00	19/04/20	4WEEKS	POST
3.	SUPPLY OF STATIONERY ITEMS	09/G/20	2,332,851.00	NS	N/A	REGISTRAR GENERAL	N/A	18/2/20	19/03/20	28/03/20	29/03/20	N/A	2,332,851.00	9/04/20	2WEEKS	POST
4.	PRINTING OF FILE JACKETS	08/G/20	26,145,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	18/2/20	19/03/20	28/03/20	29/03/20	N/A	26,145,000.00	9/04/20	2WEEKS	POST
5.	SUPPLY & PRINTING OF LETTER HEADED PAPER	010/G/20	2,450,000.00	NS	N/A	COMMISSION TENDER BOARD	NA	18/2/20	19/03/20	28/03/20	29/03/20	N/A	2,450,000.00	9/04/20	2WEEKS	POST
6.	PROCUREMENT OF MOTOR VEHICLES	02/G/20	241,496,875.00	DIRECT METHOD	N/A	FEDERAL EXECUTIVE COUNCIL	N/A	04/02/20	04/03/20	25/03/20	04/04/20	N/A	241,496,875.00	19/04/20	4WEEKS	PRIOR
7.	PROVISION OF ICT TONERS	006/G/20	69,334,000.00	DIRECT METHOD	N/A	MINISTERIAL TENDER BOARD	NA	18/2/20	19/03/20	28/03/20	29/03/20	N/A	69,334,000.00	9/04/20	2WEEKS	POST
8.	PRINTING OF VOUCHERS, LOG & ANALYSIS BOOKS,	018/G/20	2,055,000.00	NS	N/A	REGISTRAR GENERAL	NA	18/2/20	19/03/20	28/03/20	29/03/20	N/A	2,055,000.00	9/04/20	2WEEKS	POST
9.	RG'S OFFICE WORK-TOOL	022/G/20	2,455,425.00	NS	N/A	REGISTRAR GENERAL	NA	18/2/20	19/03/20	28/03/20	29/03/20	N/A	2,455,425.00	9/04/20	2WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																

SECOND QUARTER-PROCUREMENT OF GOODS

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
10.	PROCUREMENT OF OFFICE FURNITURE & EQUIPMENT	001/G/20	268,951,390.79	NCB	N/A	FEDERAL EXECUTIVE COUNCIL	N/A	01/04/20	09/05/20	03/06/20	10/06/20	N/A	268,951,390.79	11/06/20	4 WEEKS	PRIOR
11.	PROCUREMENT OF UPS	016/G/20	2,055,000.00	NS	N/A	REGISTRAR GENERAL	NA	01/04/20	09/05/20	03/06/20	10/06/20	N/A	2,055,000.00	11/06/20	2 WEEKS	POST
12.	PROCUREMENT OF PHOTOCOPIER TONERS	017/G/20	5,265,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	01/04/20	09/05/20	03/06/20	10/06/20	N/A	5,265,000.00	11/6/20	2 WEEKS	POST
13.	SUPPLY OF COMPUTER CONSUMABLES	019/G/20	10,776,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	04/04/20	11/05/20	12/06/20	15/06/20	N/A	10,776,000.00	16/06/20	2 WEEKS	POST
14.	PROCUREMENT OF A4 PAPER	012/G/20	10,780,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	04/04/20	11/04/20	12/04/20	15/04/20	N/A	10,780,000.00	16/06/20	2 WEEKS	POST
15.	PROCUREMENT OF LAPTOPS	015/G/20	48,513,125.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	04/04/20	11/05/20	12/06/20	15/06/20	N/A	48,513,125.00	16/06/20	4 WEEKS	Post
16.	BOARD SECETARIAT MONITORIG SCREEN	022/G/20	1,914,131.25	NS	N/A	REGISTRAR GENERAL	N/A	01/04/20	09/05/20	03/06/20	10/06/20	N/A	1,914,131.25	11/6/20	2 WEEKS	POST
17.	PROCUREMENT OF DESKTOP COMPUTERS	004/G/20	38,750,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	01/04/20	09/05/20	03/06/20	10/06/20	N/A	38,750,000.00	11/6/20	2 WEEKS	POST
18.	SUPPLY OF CANOPY TENT, CHAIRS & TABLE	024/G/20	2,016,592.00	NS	N/A	REGISTRAR GENERAL	N/A	01/04/20	09/05/20	03/06/20	10/06/20	N/A	2,016,592.00	11/6/20	2 WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																

THIRD QUARTER-PROCUREMENT OF GOODS

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
19.	PROCUREMENT OF STAFF INIFORMS	020/G/20	9,000,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	02/07/20	09/08/20	10/09/20	10/09/20	NA	9,000,000.00	17/09/20	4 WEEKS	POST
20.	CRM HARDWARE-IP PHONES	013/G/20	2,000,000.00	NS	N/A	REGISTRAR GENERAL	NA	02/07/20	09/08/20	10/09/20	10/09/20	NA	2,000,000.00	17/09/20	2 WEEKS	POST
21.	DATACENTRE INFRASTRUCTURE-SAN STORAGE,GENERATION FIREWALL,CORE SWITCH	005/G/20	140,000,000.00	SELECTIVE TENDERING	N/A	FEDERAL EXECUTIVE COUNCIL	N/A	02/07/20	09/08/20	10/09/20	10/09/20	N/A	140,000,000.00	17/09/20	4WEEKS	PROIR
22.	PROCUREMENT OF ASSORTED PRINTERS	014/G/20	19,100,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	02/07/20	09/08/20	10/09/20	10/09/20	NA	19,100,000.00	17/09/20	2 WEEKS	POST
23.	PROCUREMENT OF GENERATORS	003/G/20	69,463,904.83	SELECTIVE PROCUREMENT METHOD	N/A	MINISTERIAL TENDERS BOARD	NA	02/07/20	09/08/20	10/09/20	10/09/20	NA	69,463,904.83	17/09/20	2 WEEKS	POST
24.	PROCUREMENT OF CONQUEROR PAPER	023/G/20	4,100,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	02/07/20	09/08/20	10/09/20	10/09/20	NA	4,100,000.00	17/09/20	4 WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																



PROCUREMENT PLAN- WORKS 2020

SECOND QUARTER

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
1.	PROVISION & INSTALLATION OF ATS PANEL FOR WUSE OFFICE	001/W/20	2,000,000.00	NS	N/A	REGISTRAR GENERAL	N/A	02/04/20	09/04/20	12/04/20	16/04/20	N/A	2,000,000.00	19/04/20	4 WEEKS	POST
2.	PROVISION & INSTALLATION OF LED LIGHT FITTINGS (Phase 1)	004/W/20	4,800,000.00	NS	N/A	REGISTRAR GENERAL	N/A	02/04/20	09/04/20	12/04/20	16/04/20	N/A	4,800,000.00	19/04/20	4 WEEKS	POST
3.	MAINTENANCE OF LEAKAGE WUSE ZONE 5 OFFICE	003/W/20	4,800,000.00	NS	N/A	REGISTRAR GENERAL	N/A	21/06/20	12/07/20	20/07/20	30/07/20	N/A	4,800,000.00	30/07/20	4 WEEKS	POST
4.	REPLACEMENT OF EMERGENCY LIGHT FROM 1 ST TO 6 TH FLOOR	011/W/20	2,000,000.00	NS	N/A	REGISTRAR GENERAL	N/A	21/06/20	12/07/20	20/07/20	30/07/20	N/A	2,000,000.00	30/07/20	4 WEEKS	POST
5.	REPLACEMENT OF ENTRANCE PORCH DAMPLON ROOFING SHEET	008/W/20	6,000,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	21/06/20	12/07/20	20/07/20	30/07/20	N/A	6,000,000.00	30/07/20	4 WEEKS	POST
6.	MAINTENANCE OF EXISTING ID CARD MACHINE	005/W/20	3,440,000.00	NS	N/A	REGISTRAR GENERAL	N/A	02/04/20	09/04/20	12/04/20	16/04/20	N/A	3,440,000.00	19/04/20	4 WEEKS	POST
7.	FENCING OF BENIN OFFICE LAND	010/W/20	12,000,000.00	NCB	N/A	COMMISSION TENDER BOARD	N/A	21/06/20	12/07/20	20/07/20	30/07/20	N/A	12,000,000.00	30/07/20	4 WEEKS	POST
8.	PROVISION OF THUNDER ARRESTOR AT UYO OFFICE	012/W/20	300,000.00	NS	N/A	REGISTRAR GENERAL	N/A	21/06/20	12/07/20	20/07/20	30/07/20	N/A	300,000.00	30/07/20	4 WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																

THIRD QUARTER-PROCUREMENT OF WORKS

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
9.	MAINTENANCE OF BULGED/BROKEN FLOOR TILES AT MAITAMA	007/W/20	3,000,000.00	NCB	N/A	REGISTRAR GENERAL	N/A	2/07/20	9/08/20	10/09/20	10/09/20	N/A	3,000,000.00	17/09/20	4 WEEKS	POST
10.	ACTIVATION OF TIME CONTROL AND ATTENDANCE	006/W/20	2,500,000.00	NS	N/A	REGISTRAR GENERAL	N/A	2/07/20	9/08/20	10/09/20	10/09/20	N/A	2,500,000.00	17/09/20	4 WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																

FOURTH QUARTER-PROCUREMENT OF WORKS

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
11.	REPLACEMENT OF CURTAIN WALLING AT HEAD OFFICE	007/W/20	54,460,000.00	SELECTIVE TENDERING	N/A	COMMISSION TENDERS BOARD	N/A	02/10/20	14/11/20	11/12/20	13/12/20	N/A	54,460,000.00	20/12/20	4 WEEKS	POST
12.	PAINTING OF CUSTOMER SERVICE AREA	002/W/20	5,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	02/10/20	14/11/20	11/12/20	13/12/20	N/A	5,000,000.00	20/12/20	4 WEEKS	POST
13.	RENOVATION OF FILING ROOM AT MAKURDI OFFICE	013/W/20	200,00.00	NS	N/A	REGISTRAR GENERAL	N/A	02/10/20	14/11/20	11/12/20	13/12/20	N/A	200,000.00	20/12/20	4 WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																



PROCUREMENT PLAN- SERVICES 2020

FIRST QUARTER

S/ N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC- METHOD	PRE- QUALIFICATI ON	APPROVAL THRESHOLDS	ADVERT FOR PRE- QUALIFICA TION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
1..	MAINTENANCE/SERVICE OF FIRE EQUIPMENT FOR WUSE OFFICE	003/S/20	1,500,000.00	NS	N/A	REGISTRAR GENERAL	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	1,400,000.00	08/04/20	2 WEEKS	POST
2.	MAINTENANCE & SERVICES OF FIRE EXTINGUISHERS FOR WUSE	001/S/20	1,400,000.00	NS	N/A	REGISTRAR GENERAL	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	1,500,000.00	08/04/20	ONE YEAR	POST
3.	FUMIGATION OF HEAD & WUSE OFFICES (twice yearly)	002/S/20	7,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	7,000,000.00	08/04/20	ONE YEAR	POST
4.	MAINTENANCE & SERVICING OF FIRE EXTINGUISHERS FOR MAITAMA OFFICE	005/S/20	3,663,800.00	NS	N/A	REGISTRAR GENERAL	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	3,663,800.00	08/04/20	ONE YEAR	POST
5.	MAINTENANCE/SERVICE OF FIRE EQUIPMENT FOR MAITAMA OFFICE	004/S/20	2,400,000.00	NS	N/A	COMMISSION TENDERS BOARD	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	2,400,000.00	08/04/20	2 WEEKS	POST
6	GROUP LIFE INSURANCE OF OTHER ASS VEHICLE INSURANCE	010/S/20	334,105,291.59 81,035,000.00 30,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	334,105,291.59 81,035,000.00 30,000,000.00	08/04/20	ONE YEAR	POST
7.	ACTUARIAL EVALUATION FOR GRATUITY	016/S/20	2,400,000.00	NS	N/A	REGISTRAR GENERAL	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	2,400,000.00	08/04/20	2 WEEKS	POST
8.	PROCUREMENT OF MICROSOFT LICENCE	017/S/20	49,798,623.79	SELECTIVE TENDERING	N/A	COMMISSION TENDERS BOARD	N/A	04/02/20	11/03/20	21/03/20	27/03/20	N/A	49,798,623.79	08/04/20	ONE YEAR	POST
TOTAL AMOUNT FOR THE QUARTER																

SECOND QUARTER-PROCUREMENT OF SERVICES

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
9.	SERVICING & RE-REFILLING OF FM 200 FIRE SYSTEM	006/S/20	5,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	03/04/20	10/08/20	19/05/20	26/5/20	N/A	5,000,000.00	09/06/20	2 WEEKS	POST
10.	COMPANY REGISTRION PORTAL UPGRADE	007/S/20	90,000,000.00	DIRECT	N/A	MINISTERIAL TENDERS BOARD	N/A	2/04/20	9/08/20	19/05/20	26/5/20	N/A	90,000,000.00	09/06/20	3WEEKS	POST
11.	UPGRADE OF SUNSYSTEM PAYMENT SOFTWARE SOLUTION IN STATE OFFICES	013/S/20	65,000,000.00	NCB	N/A	MINISTERIAL TENDERS BOARD	N/A	2/04/20	9/08/20	19/05/20	26/5/20	N/A	65,000,000.00	09/06/20	3WEEKS	POST
12	MAINTENANCE OF COMMISSION'S CCTV CAMERA	015/S/20	20,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	2/04/20	9/08/20	19/05/20	26/5/20	N/A	65,000,000.00	09/06/20	3WEEKS	POST
13.	PROVISION OF DISASTER RECOVERY BACK-UP	018/S/20	63,000,000.00	SELECTIVE TENDERING	N/A	MINISTERIAL TENDERS BOARD	N/A	2/04/20	9/08/20	19/05/20	26/5/20	N/A	63,000,000.00	09/06/20	3WEEKS	POST
TOTAL AMOUNT FOR THE QUARTER																

THIRD QUARTER-PROCUREMENT OF SERVICES

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
14.	ICT SECURITY ENHANCEMENT	011/S/20	25,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	2/07/20	9/08/20	10/09/20	10/09/20	N/A	25,000,000.00	17/09/20	8 WEEKS	POST
15	CUSTOMER RELATIONSHIP MGT(CRM)	012/S/20	10,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	03/07/20	10/08/20	19/09/20	03/07/20	N/A	10,000,000.00	25/09/20	ONE YEAR	POST
TOTAL AMOUNT FOR THE QUARTER																

FOURTH QUARTER-PROCUREMENT OF SERVICES

S/N	PROJECT DESCRIPTION	LOT NO	BUDGETARY AMOUNT	PROC-METHOD	PRE-QUALIFICATION	APPROVAL THRESHOLDS	ADVERT FOR PRE-QUALIFICATION	BID INVITATION DATE	BID CLOSING/ OPENING	SUBMISSION BID EVAL. REPORT	MDA APPROVAL/ BPP "NO OBJECTION"	AWARD FEC APPROVAL	CONTRACT AMOUNT (N)	CONTRACT SIGN	CONTRACT DURATION	REVIEW
16..	RISK MANAGEMENT & AUDIT SOFTWARE	008/S/20	5,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	02/10/20	14/11/20	13/12/20	13/12/20	N/A	2,500,000.00	20/12/20	ONE YEAR	POST
17..	FIXED ASSET SOFTWARE INSTALLATION	009/S/20	2,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	02/10/20	14/11/20	13/12/20	13/12/20	N/A	2,500,000.00	20/12/20	ONE YEAR	POST
18.	DIGITIZATION OF LEGACY RECORDS	015/S/20	5,000,000.00	NCB	N/A	COMMISSION TENDERS BOARD	N/A	02/10/20	14/11/20	13/12/20	13/12/20	N/A	5,000,000.00	20/12/20	ONE YEAR	POST
TOTAL AMOUNT FOR THE QUARTER																