

Notice of removal of secretary (CAC 8A)

Pursuant to Section 333
of the Companies and
Allied Matters Act, 2020

CAC 8A NOTICE OF REMOVAL OF SECRETARY



✓ What this form is for
You may use this form to
give notice of termination of
secretary's appointment

✗ What this form is NOT for
You cannot use this form to give notice of
appointment of secretary

For further information
Please refer to our guidance at
www.cac.gov.ng

1. Company details		
Registration Number		
Company name in full		
2. Individual Secretary's current details on the register		
Date of birth		
Title		
Full forename(s)		
Surname		
2a. Corporate Secretary's current details on the register		
Corporate body/firm name		
3. Date of removal		
4. Authentication		
Name		This form is authorised by a Director, Secretary or any authorised officer of the company.
Description		

Presented for filing by:

Name			
Address	<i>Street</i>		
	<i>City area/District</i>		
	<i>City/Town/Village</i>		
	<i>Local Government</i>		
	<i>Postal code</i>		
	<i>State</i>		
	<i>Country</i>		
Phone Number			
Email		Accreditation Number (where applicable)	
Signature		Date	

NOTE:

Companies and Allied Matters Act, 2020 Section 862.

- 1) Subject to the provisions of subsections (2) and (3), if any person in any return, report, certificate, balance sheet, or other document required by, or for the purpose of any of the provisions of this Act, wilfully makes a statement which is false in any material particular knowing it to be false, he commits an offence and is liable -
 - (a) on conviction to imprisonment for a term of two years; and
 - (b) in the case of a company, to fine as the Court deems fit for every day the default continues.
- 2) A company which makes a statement in its annual returns which is false in any material particular shall in respect of each year of any such returns be liable to a penalty prescribed in the Commission's regulations if it is a small company or in any other case.
- 3) Nothing in this section shall affect the provisions of any enactment imposing penalties in respect of perjury in force in Nigeria.